

# JENNIFER R. ROSS

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**Architectural Historian/Cultural Resource Management professional with ten years experience in historic resource documentation and assessment; cultural resource assessment surveys; historical community planning; archival research; technical report writing; project management; HABS documentation; data management; project and budget scoping; and proposal writing. Ms. Ross has held professional positions at a small historic preservation firm, a large engineering corporation, and a State Historic Preservation Office. She meets the Secretary of Interior Professional Qualifications Standards for *Architectural Historian* and *Historian*.**

## EDUCATION

- 2003            Master of Science (4.0 GPA) in Architecture (Specialty in Historic Preservation), Texas Tech University, Lubbock, Texas
- 1996            Bachelor of Arts in Anthropology, Southern Illinois University, Carbondale, Ill

## EMPLOYMENT EXPERIENCE

*February 2009-Present*

**Architectural Historian**, Florida Division of Historical Resources, State Historic Preservation Office (SHPO)

- Reviewed Cultural Resource Assessment Survey Reports (both Architectural and Archaeological) for compliance with Section 106 of the NHPA, Section 4(f) of the DOT Act, NEPA, and applicable state statutes and provided SHPO determinations of eligibility and Assessment of Effects to historic properties
- Reviewed and commented upon HABS/HAER documents submitted to the SHPO for mitigative purposes
- Consulted with representatives of Florida Department of Transportation, Federal Highway Administration, consultants, local governments, and private other parties regarding roadway projects and their impacts upon historic properties
- Served as SHPO representative for determination of Cumulative Affects Analysis for cultural resources
- Reviewed state environmental permits/ projects and commented on their impacts on historic properties
- Served as SHPO representative in Section 106 and Section 4f coordination
- Reviewed mitigative documentation
- Reviewed transportation projects and submitted comments on direct, indirect, and cumulative impacts on historic properties
- Oversaw the establishment of a state bridge inventory for in-house use
- Authored wording for MOAs, MOUs, and PAs
- Undertook archival research

*August 2007-February 2009*

**Architectural Historian**, Michael Baker Jr. Inc., Austin, Texas

- Coordinated public outreach efforts/meetings with general public, preservation professionals, and other interested parties
- Conducted and led both reconnaissance-level and intensive-level Cultural Resource Assessment Surveys for transportation projects for compliance with Section 106 of the NHPA, Section 4(f) of the DOT Act, and NEPA
- Undertook HABS documentation of historic resources to include research and photography, for mitigative purposes (Section 106)
- Authored HABS-level II and III documents for submittal to state and federal agencies (Texas Department of Transportation and Federal Highway Administration)

- Responsible for completing projects on short deadlines and within budget
- Responsible for preparing proposals
- Assessed and documented historic buildings across Texas
- Undertook archival research and developed multiple historic contexts
- Undertook historic field surveys

*June 2005-August 2007*

**Senior Architectural Historian/ Project Manager**, Hardy, Heck, Moore Incorporated (HHM Inc.), Austin, TX

- Coordinated public outreach efforts/meetings with general public, preservation professionals, and other interested parties
- Responsible for managing multiple projects on short deadlines and within budget
- Developed MS Access databases for multi-phase historic resources surveys
- Responsible for preparing scopes, proposals, and budgets for all phases of Cultural Resource Management investigations
- Authored wording for environmental documents including Categorical Exclusions, Environmental Assessments, and Environment Impact Statements
- Assessed and documented historic buildings at military sites across the country; compiled a database inventory and developed procedures for building maintenance
- Planned, organized, and implemented work programs for Integrated Cultural Resource Management Plans; some including archaeological resources
- Oversaw and monitored contracts
- Responsible for assisting state, municipal, and federal entities with Section 106 and NEPA coordination
- Responsible for overseeing management of contracted work
- Authored history and architectural portions HABS reports accepted by the National Park Service and entered into the Library of Congress

*October 1999-June 2005*

**Architectural Historian**, HHM Inc, Austin, TX

- Developed standard for categorization, documentation, and NRHP assessment of military architectural resources for Integrated Cultural Resource Management Plans
- Prepared and conducted architectural assessments for historic significance
- Conducted archival research at repositories of information
- Researched, authored, and edited various historical reports, including historic neighborhood surveys
- Managed and performed architectural surveys and recommend National Register of Historic Places eligibility
- Provided advice on professional staff job requirements and marketing and programming ideas
- Authored history and architectural portions HABS reports accepted by the National Park Service and entered into the Library of Congress
- Authored history and architectural portions of National Register of Historic Places Nominations for submission to the Texas State Historic Preservation Office (SHPO)

## **VOLUNTEER EXPERIENCE**

*March 2008-Present*

**“Documenting Your Historic Building”, a Workshop for the Williamson County Historical Museum**

- Assisted with creating training session
- Developed historic building typology presentation
- Conducted identification and documentation of significant architectural resources within the county
- Coordinated all architectural history efforts and provided professional advice to museum staff

*December 2007-Present*

**Travis Heights Historic Resources Survey, Local Historic District Nomination, and NRHP Nomination**

- Assisted with architectural survey of the Travis Heights neighborhood

- Provided advice to neighborhood residents regarding work plan for survey and nominations
- Assisted with fundraising efforts

*June 2005-Present*

**Robertson Hill Project, French Legation Museum, Austin, TX**

- Planned and managed project to create a walking tour neighborhood guide
- Provided advice on professional staff job requirements and marketing and programming ideas
- Conducted archival research
- Coordinated all architectural history efforts
- Coordinated architectural condition assessment of the site's main building

*October 2004*

**Pilot Study for Getty Foundation Grant, Antiqua, Roman Forum, Santa Maria Rome, Italy**

- Undertook 3D lidar documentation of historic buildings
- Assisted the Project Manager and Field Director in the development of a project work plan

*June 2002*

**Chateau Restoration Project Sainte-Marie, Burgundy, France**

- Assessed and documented rural domestic and agricultural buildings dating from the 18<sup>th</sup> century
- Provided advice to contractors on proper construction, repair, and maintenance techniques

*May 1999*

**Clarksville Neighborhood Historic Resources Survey, Austin, TX**

- Planned and managed project to create a walking tour neighborhood guide
- Coordinated historic resources survey of NRHP-listed historic district to include volunteers, preservation professionals, and other interested parties
- Developed project MS Access database

*January 1998-June 1998*

**Architectural Documentation of the Burris Grain Elevator, Lubbock, TX**

- Assisted in the hand-measuring and photo documentation of the Burris Grain Elevator
- Performed research at local repositories of information
- Authored historic context for the project's technical report

*January 1998-June 1998*

**Hilton Hotel Preservation Plan Plainview, TX**

- Performed research at local repositories of information
- Authored historic context for the project's technical report
- Assessed and documented the building and assisted in the development for procedures for rehabilitation, adaptive reuse, and building maintenance

*May 1998-July 1998*

**Architectural Documentation of the Dorgan House, Big Bend National Park, Brewster County, TX**

- Assisted in the hand-measuring and photo documentation of the Dorgan House
- Performed research at local repositories of information
- Authored historic context for the project's technical report
- Assisted in the development for procedures for rehabilitation and building maintenance

**PROFESSIONAL MEMBERSHIPS**

National Trust for Historic Preservation

Preservation Texas  
Phi Kappa Phi

### **PROFESSIONAL DEVELOPMENT (SELECTED)**

- 2008 Annual Meeting, Texas Historical Commission
- 2007 Annual Meeting, Texas Historical Commission
- 2006 Annual Meeting, Texas Historical Commission
- 2006 Annual Meeting, Texas Department of Transportation Environmental Coordinator Conference
- 2005 Managing Multiple Projects, Deadlines, and Objectives, Skillpath
- 2005 Identification and Evaluation of Mid-20th-Century Buildings Seminar, NPI
- 2004 Section 106: An Introduction, NPI
- 2003 Annual Meeting, Texas Department of Transportation Environmental Coordinator Conference
- 2002 AutoCAD Workshop, Austin Community College

### **TECHNICAL REPORTS**

#### *Cultural Resource Management Plans (Selected)*

- 2007 Integrated Cultural Resources Management Plan for Naval Submarine Base Kings Bay, Kings Bay, Georgia. *Project Manager / Senior Architectural Historian / Field Director.*
- 2006 NRHP-Eligibility Assessments of Navy Family Housing in Support of Proposed Public/Private Venture (PPV), various locations in Florida, Georgia, Mississippi, South Carolina, and Tennessee. *Senior Architectural Historian.*
- 2005 Integrated Cultural Resources Management Plan Update for Naval Air Station Pensacola, Pensacola, Florida. *Field Director / Senior Architectural Historian.*
- 2004 Integrated Cultural Resources Management Plan Update for Naval Support Activity Mid-South, Millington, Tennessee. *Project Manager / Architectural Historian.*  
  
Integrated Cultural Resource Management Plan and Historic Resources Survey for Naval Support Activity New Orleans, New Orleans, Louisiana. *Field Director / Architectural Historian.*  
  
Integrated Cultural Resources Management Plan Update and Cold War Resources Survey at NAS JRB Fort Worth, Fort Worth, Texas. *Architectural Historian.*
- 2003 Integrated Cultural Resources Management Plan and Historic Resources Survey of Cold War Properties at Naval Weapons Station Charleston, Charleston, South Carolina. *Field Director / Architectural Historian.*
- 2002 Integrated Cultural Resources Management Plan and Historical Building Documentation of NRHP-Eligible Buildings at Naval Weapons Industrial Reserve Plant Dallas, Dallas, Texas, *Architectural Historian.*  
  
NRHP-Eligibility Assessments of the Naval Space Command Field Stations, Georgia, Alabama, Mississippi, Arkansas, Texas, New Mexico, Arizona, and California. *Architectural Historian.*
- 2001 Integrated Cultural Resources Management Plan for Naval Weapons Industrial Reserve Plant Dallas, Dallas, Texas. *Architectural Historian.*  
  
Integrated Cultural Resource Management Plan for Naval Station Mayport, Duval County, Florida. *Field Director / Architectural Historian.*

2000 Integrated Cultural Resources Management Plan for Naval Hospital Beaufort, Beaufort County, South Carolina. *Architectural Historian*.

Integrated Cultural Resources Management Plan Naval Weapons Industrial Reserve Plant Toledo, Lucas County, Ohio. *Architectural Historian*.

*Historic Resource Surveys (Selected)*

2008 Methodology, Historic Context, and Standards for Evaluation for Adobe Buildings and Structures in Texas. *Architectural Historian*.

Intensive Survey of Historic Resources, El Paso County, Texas. *Architectural Historian*.

Historic Resources Survey: Americans with Disabilities Act (ADA) Curb Ramp Improvement for the TxDOT El Paso, District. *Architectural Historian*.

Historic Resources Survey: Americans with Disabilities Act (ADA) Curb Ramp Improvement for the TxDOT Waco District. *Architectural Historian*.

General Aviation Airport Methodology and Historic Context. *Architectural Historian*.

Historic Resources Reconnaissance Survey: IH 820: From West of IH 35W to SH 121, Tarrant County, Texas. *Architectural Historian*.

Americans with Disabilities Act (ADA) Curb Ramp Improvement for the TxDOT Waco District. *Architectural Historian*.

Historic Resources Survey: ADA Curb Ramp Improvements Corpus Christi, Nueces County, Texas. *Architectural Historian*.

2007 Historic Resources Survey Report Proposed Roadway Improvements along US 281, Hidalgo and Cameron Counties, Texas. *Field Director / Senior Architectural Historian*.

Historic Resources Survey Update of Arlington, Phases I, II, and III, Arlington, Texas. *Project Manager / Senior Architectural Historian*

Historic Resources Survey Report Irrigation-Related Resources along US 281 in Support of Proposed Roadway Improvements, Hidalgo and Cameron Counties. *Senior Architectural Historian*.

2006 Historic Resources Survey Report Proposed ADA Sidewalk Improvements at Various Locations in Ellis County, Texas. *Project Manager / Architectural Historian*.

Galveston Central Business District, Galveston, Texas. *Project Manager / Senior Architectural Historian*.

Historic Resources Survey Report US 90, FM 462 South to Castro Avenue, Medina County, Texas. *Project Manager / Senior Architectural Historian*.

Historic Resources Survey Report for SH 135: IH 20 to US 271 Gregg County, Texas. *Project Manager / Senior Architectural Historian*

Historic Resources Survey Report for IH 30: From 1.38 Miles West of FM 549 to 0.30 Mile West of FM 549 Rockwall County, Texas. *Project Manager / Senior Architectural Historian*

- Proposed Roadway Improvements and New Location Corridor along Proposed West Loop, Brownsville, Texas. *Senior Architectural Historian.*
- Historic Resources Survey Report US 181: BU 77-T (San Patricio Street) to Pirate Boulevard, Sinton, San Patricio County, Texas. *Senior Architectural Historian.*
- 2005 Historic Resources Survey Update of Fredericksburg, Phase II (Outlying Areas), Fredericksburg, Texas. *Project Manager / Senior Architectural Historian.*
- Historic Resources Survey Report FM 87: CR 1540 (Silo Road) to US 82, Fannin County, Texas, 2005. *Senior Architectural Historian.*
- Historic Resources Survey Report SP 348: SH 114 to Luna Road, Dallas County, Texas, 2005. *Senior Architectural Historian.*
- Historic Resources Survey Report Bridge Replacement: Faithon Lucas Boulevard over South Mesquite Creek, Dallas County, Texas. *Architectural Historian.*
- Cultural Resources Survey and Heritage Assets in the Possession of Marine Corps Reserve Centers, nationwide. *Senior Architectural Historian.*
- 2004 Historic Resources Survey Update of Waxahachie, Texas. *Field Director / Architectural Historian.*
- U.S. 59: SH 99 to Wharton County Line. Fort Bend County, Texas. *Architectural Historian.*
- U.S. 281 Phase II (Stone Oak Parkway to FM 306) Historic Resources Survey, Comal and Bexar Counties, Texas. *Architectural Historian.*
- 2003 Historic Resources Survey Update of Fredericksburg, Phase I (Historic District and Adjoining Areas), Fredericksburg, Texas. *Field Director / Architectural Historian.*
- Historic Resources Survey Report for SP 348: Luna Road to 0.2 Mile West of Harry Hines Blvd. Dallas County, Texas December. *Architectural Historian.*
- Historic Resources Survey Report for U.S. 380: From Lake Lavon to Hunt County Line Historic Resources Survey, Farmersville, Texas, *Architectural Historian.*
- 2002 FM 1431 Historic Resources Survey, Kerrville, Texas. *Architectural Historian.*
- 2001 West Guthrie Townsite Historic Survey Update, Guthrie, Oklahoma. *Architectural Historian.*
- Chestnut Neighborhood Historic Resources Survey, Austin, Texas. *Architectural Historian.*
- East Austin Historic Resources Survey, Austin, Texas. *Architectural Historian.*
- Historic Resources Survey of State Highway 135, Gregg County, Texas. *Architectural Historian.*
- Historic Resources Survey for the Lance Armstrong Bikeway, Austin, Texas. *Architectural Historian.*
- Historic Resources Survey of the El Azteca Neighborhood, Laredo, Texas. *Architectural Historian.*
- 2000 East Loop Historic Resources Survey, Brownsville, Texas. *Architectural Historian.*

- 1999 Historic Resources Survey, Loop 500 Extension, Shelby County, Texas. *Architectural Historian*.
- Historic Resources Survey, State Highway 289 Corridor Study, Grayson County, Texas. *Architectural Historian*.
- 1999 Clarksville Neighborhood Historic Resources Survey Austin, Texas. *Project Director / Architectural Historian*.
- Arlington Historic Resources Survey Update, Arlington, Texas. *Project Manager / Senior Architectural Historian*.

*Unpublished Government Documents (Selected)*

**HABS/HAER Documentation**

- Ross, Jennifer R. 2005. *Addendum to U.S. Naval Air Station, Storehouse Building, Pensacola, Escambia County, FL. Building No. 25*. HABS No. FL-237. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Servant's Quarters, Pensacola, Escambia County, FL. Quarters Q-6C*. HABS No. FL-507. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Locomotive Shed, Pensacola, Escambia County, FL. Building No. 51*. HABS No. FL-498. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Servant's Quarters Q-4C, Q-4 North Avenue, Pensacola, Escambia County, FL*. HABS FL-506 HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Public Restroom, 516 South Avenue, Pensacola, Escambia County, FL. Building No. 140*. HABS FL-499. HABS Level III Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Servant's Quarters Q-3G, Q-3 North Avenue, Pensacola, Escambia County, FL*. HABS FL-505. HABS Level III Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Pumphouse, Center Avenue, Pensacola, Escambia County, FL. Building No. 636-A*. HABS FL-502. HABS Level III Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Garage Q-7E, Q-7 North Avenue, Pensacola, Escambia County, FL. Q-7E/Quarters KE*. HABS FL-508. HABS Level III Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Brig-Correctional Center, 528 South Avenue, Pensacola, Escambia County, FL. Building No. 710*. HABS FL-503. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.
- Ross, Jennifer R. 2005. *U.S. Naval Air Station, Storage, Pensacola, Escambia County, FL. Building No. 807-A. HABS FL-504*. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.

Ross, Jennifer R. 2005. *U.S. Naval Air Station, Aircraft Overhaul & Repair, East Avenue, Pensacola, Escambia County, FL. Building No. 631.* HABS FL-500. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.

Ross, Jennifer R. 2005. *U.S. Naval Air Station, Aircraft Hangar, Radford Boulevard, Pensacola, Escambia County, FL. Recreation Offices & Gymnasium/Building No. 632.* HABS FL-501. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.

Ross, Jennifer R. 2005. *U.S. Naval Air Station, Cadet Administration Building, 140 Fred Bauer Road, Pensacola, Escambia County, FL. Building No. 679.* HABS FL-463. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.

Ross, Jennifer R. 2005. *U.S. Naval Air Station, Blacksmith Shop, South Avenue, Pensacola, Escambia County, FL. Building No. 38-A.* HABS FL-497. HABS Level II Documentation. Library of Congress, Prints and Photograph Division, Washington, D.C. Historic American Buildings Survey—Built in America. URL Pending.

***National Register of Historic Places Nominations***

Ross, Jennifer R. 2001. *A National Register of Historic Places Nomination: South Center Street Historic District, Arlington, Texas.* Prepared for City of Arlington, Texas. Hardy•Heck•Moore, Inc., Austin, Texas.

**REFERENCES UPON REQUEST**